

**Matlacha/Pine Island Fire Control District**  
**Minutes for Workshop Meeting**  
**April 25, 2022**

**No formal action will be taken during workshop meetings.**

**Call to Order:** Commissioner Player called the meeting to order at 5:01 p.m.

**Invocation:** Commissioner DeLacey led everyone in the invocation.

**Pledge of Allegiance:** Commissioner Player led everyone in the Pledge of Allegiance.

**Roll Call:** Commissioner Player, Cammick, DeLacey, and Price were present Commissioner Dreikorn attended by phone. Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Accountant Renee Lynch and Administrative Assistant Miles were present.

**Public Comment:** No public in attendance

**Business:**

**1. General Budget Procedures**

Renee Lynch presented the Board with a copy of the TRIM timeline and discussed the timing of everything related to the budget.

**2. 5 Year Plan**

Renee directed the Board to page 2, listing all of the assumptions that the board made the previous year to develop the 5-year plan.

- **Population Growth:** 3.6% last year, there isn't a great indicator of this and it doesn't directly affect our efforts, so we will keep this the same for now.
- **# Of Calls:** Calls are currently up about 30% from this time last year, however that will most likely level out some between now and the end of the year. The board agrees on leaving this alone as well until we get further down the road.
- **Property Value Increase**
  - **New Construction:** last year we estimated 1.67%, actual was lower than that, the board agrees on 1%.
  - **Market Value Increase:** last year we estimated 4.27%, actual was lower, the board agrees to keep it the same, knowing that actual market values have only increased more since this estimate was made.
- **Consumer Price Index for Operating Expense Projections:** estimated at 1.78% in the previous year. As of today, it is at about 8% over the prior year, however that is not a good indication of where it will go. The Board decides to go with 3.25%
- **Personnel**
  - **# of additional employees:** Three new hires, 2022, 2024, and 2026. The board agrees to keep this consistent
  - **Union Contract:** Last year nothing was projected, because negotiations were still in progress. Sarah is going to get Renee the new rates for everyone with the increases already agreed upon for the next two years.
  - **Health Insurance:** estimated 6% in the prior year, board decides to keep this the same.
  - **Retirement (FRS/AXA):** last year estimated 25% of salaries, currently FRS is up to over 25%, board agrees to increase the estimate to 26%.

**Matlacha/Pine Island Fire Control District**  
**Minutes for Workshop Meeting**  
**April 25, 2022**

- **Capital Outlay**
    - **Timing and amount of Station 1 & 2 rebuilds:** 3 Million in FY 2024 financed over 20 years. No changes
    - **5-Year Capital Plan:** Sarah presents the 5-year capital outlay plan. There are two options available to us. Option 1 starts 2023 reserving for larger future capital needs (i.e. Engines) instead of financing these engines we would be able to pay cash and save our debt for station re-builds in the future. Option 2 is to leave it the way it is and continue financing our trucks and other large purchases. The board agrees that if it can be feasibly done it would be worth it to save on interest and save out debt for the future building needs of the District. Chief goes over the other items in the capital outlay 5-year plan.
  - **ALS implementation:** the new assumptions are at the bottom of the 5-year capital plan.
  - **Fund Balance:** This will be adjusted when the audit is complete and we make the fund balance adjustments.
  - **Millage Rate:** 3.7500 is where we currently are now, we will keep this the same until we see how everything shakes out.
  - **New Assumption: Millage Rate Stabilization:** Renee presented an option to the board that would help to steady the millage rate in the future. The basic idea is to keep from having ups and downs and maintain the millage rate. In years that the millage would create and exceeds, that excess is reserved for years where the millage creates a deficit. Obviously, we are at the maximum millage currently, but the Board is willing to consider this idea once we see how everything plays out on the 5-year plan.
3. **Advanced Life Support:** Assistant Chief Allen presents to the Board an agreement with Lee County EMS that would allow our newly graduated paramedics the opportunity to ride along on their trucks in order to get some additional hands-on experience. It will not cost the district anything and gives our personnel experience that they wouldn't necessarily get on the island. The Board likes the idea, and Beverly will have it reviewed by Wednesday's meeting for the Board to decide on. Additionally Assistant Chief Allen brought up purchasing the additional monitors needed during this fiscal year. He is working with Zoll on a quote now and hopes to have it to the Board for Wednesday's meeting.

**Adjournment:**

**Commissioner Cammick moved to adjourn. Motion seconded by Commissioner Price.**

**Motion passed unanimously.**

Meeting adjourned.

Respectfully submitted,  
*Sarah Miles*  
District Administrative Assistant

---

Board Secretary