

Subject to Board Approval

Matlacha/Pine Island Fire Control District Minutes for Special Commissioners Board Meeting January 5, 2022

Call to Order: Commissioner Player called the meeting to order at 5:03 p.m.

Invocation: Commissioner DeLacey led everyone in the invocation.

Pledge of Allegiance: Commissioner Player led everyone in the Pledge of Allegiance.

Roll Call: Commissioner Player, DeLacey, Price, and Cammick were present. Commissioner Dreikorn was excused.

Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Attorney Beverly Grady and Administrative Assistant Miles were present.

Public: No public in attendance

Setting of Agenda: Commissioner DeLacey moved to approve the agenda as presented, Commissioner Cammick seconded. Motion passed unanimously.

Business:

1. **Amend the current Board Guidelines:**

Attorney Beverly Grady presented the redline copy of the guidelines to the Board. Noting the changes to purchasing practices. Major changes included adding piggybacking, single source, and sole source options to the purchasing guidelines. These additions will give the Board the flexibility to make larger purchases without the lengthy bidding process.

Resolution 2022-001: A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, AUTHORIZING MODIFICATION TO FIRE BOARD FINANCIAL GUIDELINES.

Commissioner Cammick moved to approve the resolution. Motion seconded by Commissioner Price. Motion passed unanimously.

****A copy of the amended guidelines is available on request.**

2. **Review and approve the purchase of ALS equipment:**

Chief Mickuleit presented his memo, the sole source letter, and the recommendation from Dr. Benjamin Abo (the district's medical director) to the Board, for the purchase of Zoll monitors to be used once the District moves to ALS. There was further discussion about price and it was noted that the discount given on the monitors presented is a larger discount than Lee County receives with their contract. These monitors will work seamlessly with Lee County EMS making the pass off of patient care to transport as smooth as possible.

Commissioner Price moves to approve the purchase of the Zoll monitors as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.

Adjournment:

Commissioner Cammick moved to adjourn. Motion seconded by Commissioner Price. Motion passed unanimously.

Meeting adjourned.

Respectfully submitted,

Sarah Miles

District Administrative Assistant

Board Secretary

RESOLUTION NO. 2021-001

**A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT
OF LEE COUNTY, FLORIDA, AUTHORIZING MODIFICATION TO FIRE BOARD
FINANCIAL GUIDELINES**

WHEREAS, the Matlacha/Pine Island Fire Control District Board of Commissioners (hereinafter "Board") has determined that certain revisions are necessary to the Matlacha/Pine Island Fire Control District Fire Control Board Guidelines and Financial Policies ("Guidelines"); and

WHEREAS, the purpose of the Guidelines is to maximize value received for public funds through procurement and to provide safeguards for maintaining a procurement system of quality and integrity; and

WHEREAS, the Board is adding a definition section;


WHEREAS, the Board is amending portions of the Purchasing Procedures regarding procurement to include but not limited to Sole Source, Single Source and Piggyback procurement; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONS OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, that:

- Section 1. The amendments to the procurement process set forth in Exhibit A attached hereto and incorporated herein are approved and adopted.
- Section 2. This Resolution takes effect immediately upon its adoption.

DULY ADOPTED at a public meeting this 5th day of January, 2022.

MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT



Tonya Player, Chairperson
Dated: January 5, 2022

ATTEST: 

Neil Price, Secretary
Dated: January 5, 2022