

**Matlacha/Pine Island Fire Control District
Minutes for Regular Commissioners Board Meeting
July 28, 2021**

Call to Order: Commissioner Player called the meeting to order at 5:00 p.m.

Invocation: Beverly Grady led everyone in the invocation.

Pledge of Allegiance: Commissioner Player led everyone in the Pledge of Allegiance.

Roll Call: Commissioners Player, Cammick, and Price were present. Commissioners Dreikorn and DeLacey were excused.

Chief Mickuleit, Assistant Chief Davis, Renee Lynch, Beverly Grady, and Administrative Assistant Miles were present. Guests: Cody Allen

Setting of Agenda: No changes to the agenda as presented. **Commissioner Price moved to approve the agenda as presented, Commissioner Cammick seconded. Motion passed unanimously.**

Approval of Minutes:

1. June 23, 2021 Regular Meeting Minutes – **Commissioner Price moved to accept the minutes as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**
2. May 24, 2021 Workshop Meeting Minutes – **Commissioner Cammick moved to accept the minutes as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**

Treasurers Report: 6/19 – 7/23/21 Presented by Commissioner Cammick. **Commissioner Price moved to accept the Treasurers Report as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

Cash Disbursements: 6/19 – 7/23/21 Presented by Commissioner Cammick. **Commissioner Cammick moved to accept the cash disbursements as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**

Accountants Compilation Report: Presented by Renee Lynch. **Commissioner Price moved to accept Accountants Compilation Report. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

Commissioners' Expenses: None

Guest Speakers: None

Public Comment: None

Firefighters: None

Union: None

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New Business:

1. Resolution 2021-005 Setting Millage Rate: Renee Lynch presented a memo to the Board reviewing the timeline and proposed millage rate. The Board agreed that setting the millage to the max (3.7500) would give them the room to possibly reduce it once the final budget numbers are determined in September. Additionally the Board decided on Wednesday, September 15, 2021 for the tentative budget hearing.
A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, ADOPTING THE PROPOSED LEVY OF AD VALOREM TAXES IN LEE COUNTY FOR FISCAL YEAR 2021-22, ESTABLISHING THE DATE, TIME AND PLACE FOR THE FIRST PUBLIC HEARING ON THE PROPOSED MILLAGE AND THE BUDGET AND PROVIDING AN EFFECTIVE DATE. Commissioner Cammick moves to approve the resolution as proposed by administration. Motion seconded by Commissioner Price. Motion passed unanimously.
** Taxpayers will be notified of the proposed millage and time/date for the first budget hearing on their TRIM notice, which will be mailed in the coming weeks.
2. Resolution 2021-006 Renewal of Line of Credit: This is the line of credit the District has with Centennial Bank for emergency funds if needed. **A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, APPROVING THE RENEWAL OF THE BANK LINE OF CREDIT FOR 2021 AND 2022. Commissioner Cammick moves approve the resolution as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**
3. Amendment to Fund Balance Policy: Renee will have this prepared for September, since it goes along with the budget.
4. Memo Comcast Agreement: The District's attorney Beverly Grady presented the agreement with Comcast and highlighted a few key things that the Board should know. She also proposed that if the Board decided to move forward with Comcast that we ask to add wording relating to the public records request statute and indemnification, just like we did with the CRS agreement. **Commissioner Cammick moves to accept the Comcast agreement, with the changes that Beverly proposed. Motion was seconded by Commissioner Price. Motion passed unanimously.**
5. Bank Account Signers: Chief Mickuleit asked the Board how they would like to proceed with bank signers now that we have a new Assistant Chief. The Board agreed to add Assistant Chief Allen and Assistant Chief Davis to the bank signers and to add Assistant Chief Allen to the District credit card at a \$2,500 limit. Attorney Beverly Grady informed the Board that they will need a resolution for the bank signer, but could go ahead and approve the credit card. **Commissioner Cammick moves to add Assistant Chief Allen to the District credit card with a \$2,500 limit. Motion seconded by Commissioner Price. Motion passed unanimously.**
**Administration will prepare the resolution for next Board meeting for the additional signers.

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Old Business:

1. DOT sign at Station 4: We have reached out, but have not received a response.
2. Impact Fees from Publix: Admin Assistant Miles reached out to the county, but did not get a response. She also did some research and believes that we received it back at the beginning of the fiscal year. Impact fees are paid upfront when a business files for a building permit. We should have received \$820/1,000 sq. ft.

Chief's Report:

- Chief introduced the newly hired Assistant Chief of EMS.
- The District participated in water day July 12 & 14, for the kids in summer camp
- The District threw out over 100 lbs. of candy during the 4th of July parade.
- The District has taught about 75 CPR students over the months of June and July
- Hurricane seminar was in early July
- VFIS is our umbrella insurance provider. They had a consultant come and go over some of our practices and policies to see if there were any areas that we could possibly improve. There were no suggestions made and we actually received a customer recognition certificate.
- Gathering Cove donated a little over \$3k from their earnings at mango mania. Chief asked the permission of the board to give that money back to the shift personnel to spend on something for the station. **Commissioner Price moves to spend that donation on the shift personnel however they choose. Motion seconded by Commissioner Cammick. Motion passed unanimously.**
- Annual pump testing was performed on all engines and they all passed.
- Administration is looking into adjusting the current time off due to COVID policy. Currently the District is covering all time off due to COVID, whether the employee got sick from work or not. Now that there is a vaccine available to all, the District should not have to cover that time. Beverly will consult on a new policy. Additionally administration has been thinking of ways to incentivize employee receiving the vaccine. There was discussion about how exactly to incentivize and the Board decided on offering anyone who receives the vaccine will be able to take off one 24hour/8hour day after each shot, to recover.
- St. 4 landscaping is looking much better, the sea grapes have been trimmed by the shift personnel.

Public Comment: None

Executive Session:

The Board resolved into an executive session at 6:01pm

The Board resolved back into the regular meeting at 6:23pm

Good of the District:

Pine Island Playhouse has a performance Aug 13-15th.

Golf Tournament at Royal Tee for first responders on Aug 14th

Kiwanis supermarket sweep tickets are for sale.

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Adjournment:

Commissioner Cammick moved to adjourn. Motion seconded by Commissioner Price.

Motion passed unanimously.

Meeting adjourned.

Respectfully submitted,

Sarah Miles

District Administrative Assistant

Board Secretary

SUBJECT TO BOARD APPROVAL