

## SUBJECT TO BOARD APPROVAL

### Matlacha/Pine Island Fire Control District Minutes for Regular Commissioners Board Meeting December 15, 2021

**Call to Order:** Commissioner Player called the meeting to order at 5:01 p.m.

**Invocation:** Commissioner Dreikorn led everyone in the invocation.

**Pledge of Allegiance:** Commissioner Player led everyone in the Pledge of Allegiance.

**Roll Call:** Commissioner Player, DeLacey, Dreikorn, Price, and Cammick were present. Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Captain Barr, Engineer Darna, and Administrative Assistant Miles were present. Attorney Beverly Grady attended by phone.  
Public: No public in attendance

**Setting of Agenda:** Commissioner Cammick moved to approve the agenda as presented, Commissioner DeLacey seconded. Motion passed unanimously.

#### **Approval of Minutes:**

1. November 17, 2021 Regular Meeting Minutes **Commissioner Price moved to accept minutes as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

**Treasurers Report:** 11/10 - 12/10/21 Presented by Commissioner Cammick. **Commissioner Dreikorn moved to accept the Treasurers Report as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**

**Cash Disbursements:** 11/10 - 12/10/21 Presented by Commissioner Cammick. **Commissioner Cammick moved to accept the cash disbursements as presented. Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**

**Accountants Compilation Report:** Accountant Renee Lynch was not able to be with us, so Administrative Assistant Miles presented both the year-end report as of Sept 30<sup>th</sup> and month end report as of Oct 31<sup>st</sup>. **Commissioner Dreikorn moved to accept Accountants Compilation Reports. Motion seconded by Commissioner Price. Motion passed unanimously.**

**Commissioners' Expenses:** None.

**Guest Speakers:** None.

**Public Comment:** None.

**Firefighters:** Captain Barr shared with the Board the union's plans for Christmas. Every year they help out local seniors with items that they need as well as providing gifts for two children at the school who are in need. They hope to work on fundraising events in the near future to allow them to provide more to the community.

**Union:** None

#### **Old Business:**

1. **Station 2 land acquisition:** Chief updated the Board on the progress of purchasing the land for Station 2. Additionally, he asked for some clarification on the \$200,000 max set by the board at the prior meeting. It was not specifically discussed if the \$200,000 was just the max purchase price of the land or if that included closing costs. The Board agreed that the \$200,000 was purchase price not including any closing costs. There was no public in attendance, therefore no public comment. **Commissioner Cammick moves that the**

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**\$200,000 maximum be just for the purchase of the land, not including closing costs.  
Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**

#### **New Business:**

1. **Resolution 2021-014: Budget Amendment 2022-002:A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, APPROVING BUDGET AMENDMENT #2022-002; PROVIDING FOR AN EFFECTIVE DATE.** The budget amendment moves \$300,000 out of the ALS reserve to operating for future paramedic school of \$50,000 and medical supply and equipment purchases of \$250,000 in order to get the ALS program up and running. There was no public in attendance, therefore no public comment. **Commissioner Cammick moved to approve the resolution and budget amendment. Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**

#### **Chief's Report:**

- Chief Mickuleit presented photos of the new hires training. They will be on normal shift this Saturday.
- The Christmas Tree Lighting was a huge success! We are estimating 350-400 people and we handed out approximately 250 stuffed animals. The stuffed animals were donated to the district by Pet Smart.
- Admin is currently working on getting bids for the new engine and it is looking like we will need to increase the budget from \$350,000 to \$400,000 due to the increase in cost for REV/E-One. The Board was surprised by this significant increase in cost and questioned if there was anything else we could do to reduce the price. Chief explained that REV/E-One is the only company that makes the truck that we have designed and in order for us to have continuity in our line of trucks we are better off with them. There have been a couple other companies that we have looked at, but for them to build the exact same truck it would cost them more.
- On 12/20 Dr. Abo will be here for an in-service.
- The district has participated in a couple events so far. The Cape Royal golf cart parade and the St. James City Boat Parade. Both of which were a success. In the coming week before Christmas, we will be delivering Santa to PIE and the preschool as well as participating in a golf cart parade in Bokeelia.
- While working on the purchase of the monitors for the ALS program, it came to our attention that the Board Guidelines don't really provide for a sole source or piggyback bidding process for equipment that we can only get from one vendor. Per Attorney Beverly Grady we will need to amend the options for a level 3 purchase. In order to get the monitors ordered we will need to have a special meeting sometime before our next regular meeting. The Board decided on January 5<sup>th</sup> at 5pm.
- Currently we are working on a contract with REV Tech, who performs the service on the trucks. We were piggybacking on another government entities contract, but they have decided to start charging a fee for piggybacking and we have been paying full price and travel ever since. REV suggested that we negotiate our own contract, to lock us in to pricing.

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- Commissioner DeLacey discussed the meeting with the county about the LZ and concerns with mosquito control's sale of the property on Doug Taylor. Chief Allen discussed the part of the meeting about the ALS program and noted that we have not gotten a definitive answer about the medic on E-152, but we are proceeding with the idea that we will need to provide two trucks at once in order to improve upon the current service being provided. We plan to meet again with the county soon to try and get some more direction and answers as we move forward.
- We received the airway manikin and have begun training with it.
- Chief Davis presented the call report for the month of November.

**Public Comment:** No public in attendance

**Good of the District:**

Pine Island Playhouse has three more shows this weekend. Commissioner DeLacy spoke with the director at the library who is hoping to start up some more of the community outreach and hopes that the district will participate. The Moose is having a drive by Christmas event on the 18<sup>th</sup>.

**Adjournment:**

**Commissioner Dreikorn moved to adjourn. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**  
Meeting adjourned.

Respectfully submitted,  
*Sarah Miles*  
District Administrative Assistant

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Board Secretary

**RESOLUTION 2021-014**

**A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, APPROVING BUDGET AMENDMENT #2022-002; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Matlacha/Pine Island Fire Control District desires to amend its adopted Fiscal Year 2021-2022 budget for the implementation of the Advanced Life Support (ALS) Program; and


WHEREAS, the District has appropriated in its Fiscal Year 2021-22 budget sufficient funds in its Reserve for ALS Program for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Matlacha/Pine Island Fire Control District of Lee County, Florida, that:

1. The attached Budget Amendment #2022-002, which is attached hereto and incorporated herein by this reference, is hereby adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing the 15<sup>th</sup> day of December 2021.

**Matlacha/Pine Island Fire Control District**

  
\_\_\_\_\_  
Tonya Player, Chair

ATTEST:

  
\_\_\_\_\_  
Neil Price, Secretary

**MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT**  
**BUDGET AMENDMENT**  
**FISCAL YEAR 2021-22**

BA #

**2022-002**

Account #	Account Description	Budget Prior to Amendment	REVENUE Increase (Decrease)	EXPENDITURES Increase (Decrease)	Budget After Amendment
522-550	Training	\$ 93,200		50,000	\$ 143,200
522-521	Medical Supplies	\$ 215,000		250,000	\$ 465,000
522.999	Reserve for ALS	\$ 618,307		(300,000)	\$ 318,307
<b>TOTALS:</b>			\$ -	\$ -	

To amend the adopted FY 2021-22 Budget by transferring \$300,000 from the ALS Reserve to Medical Supplies (\$250,000) and to Training (\$50,000). The Reserve for ALS is reduced from \$618,307 by \$300,000 to \$318,307, thereby, making the net effect to the total bottom-line budget zero (\$-0-).

Prepared by: Renee M. Lynch	Date: 12/15/2021	Approved by: _____	Resolution #: 2021-014
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