

Subject to Board Approval

Matlacha/Pine Island Fire Control District Minutes for Regular Commissioners Board Meeting November 17, 2021

Call to Order: Commissioner Player called the meeting to order at 5:03 p.m.

Invocation: Attorney Beverly Grady led everyone in the invocation.

Pledge of Allegiance: Commissioner Player led everyone in the Pledge of Allegiance.

Roll Call: Commissioner Player, Price, and Cammick were present. Commissioner Dreikorn and DeLacey were excused.

Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Captain Simer, Attorney Beverly Grady, Accountant Renee Lynch and Administrative Assistant Miles were present.

Public: Ed Keiser was present

Setting of Agenda: Commissioner Price moved to approve the agenda as presented, Commissioner Cammick seconded. Motion passed unanimously.

Approval of Minutes:

1. October 27, 2021 Regular Meeting Minutes Commissioner Price moved to accept minutes as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.

Treasurers Report: 10/23 - 11/10/21 Presented by Commissioner Cammick. Commissioner Cammick moved to accept the Treasurers Report as presented. Motion seconded by Commissioner Price. Motion passed unanimously.

Cash Disbursements: 10/23 - 11/10/21 Presented by Commissioner Cammick. Commissioner Cammick moved to accept the cash disbursements as presented. Motion seconded by Commissioner Price. Motion passed unanimously.

Accountants Compilation Report: Accountant Renee Lynch presented both the year-end report as of Sept 30th and month end report as of Oct 31st. Ed Keiser had a question about what percentage the annual tax revenue has increased over the past five years. Renee did not have those specifics with her, and will get back to Mr. Keiser on his question. Commissioner Price moved to accept Accountants Compilation Reports. Motion seconded by Commissioner Cammick. Motion passed unanimously.

Commissioners' Expenses: None.

Guest Speakers: None.

Public Comment: None.

Firefighters: Captain Simer noted that he has seen a positive change in the moral of the staff lately and thinks things are going great.

Union: None

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Old Business:

1. Station 2 land acquisition: Beverly updated the Board on the discussions with the land owner to the north of Station 2. The owner has seen the proposed layout and is willing to sell 2 acres of land to the district to meet our needs of re-building Station 2. After discussion with a local realtor the amount that we believe is fair is about \$87,500 per acre. **Commissioner Cammick moves to give the Chief the power to negotiate the purchase of this land with the help of attorney Beverly Grady for an amount not to exceed \$200,000. Motion seconded by Commissioner Price. Motion passed unanimously.**

New Business:

1. Memo from Renee Lynch: **Commissioner Price moved to accept Renee's memo and price increase from \$55 to \$65/hour. Motion seconded by Commissioner Cammick. Motion passed unanimously.**
2. Payoff of Station 4 truck loan: Administration brought to the Board the payoff amount for the truck purchased for Station 4. Currently we have enough in impact fees to pay off the truck in full and save approximately \$14,000 in interest over the next four year. Commissioner Cammick questioned if it was worth spending most of our impact fees on the truck just to save some interest. What if something came up that we would want to use those funds for. Renee explained that impact fees are only allowed to be used on new capital, not the replacement of current capital assets. The district has already gotten approval from Lee County to use these funds towards the loan on the truck, and would have to go back to the county if the Board chose to use it for another new capital purchase. So, it makes the most sense to save that interest and then any impact fees received from now on can be put to any new capital the Board may decide on in the future. **Commissioner Cammick moved to pay off the remainder of the loan on Station 4's truck with impact fees. Motion seconded by Commissioner Price. Motion passed unanimously.**
3. Engagement Letter with CLA: Administration presented the engagement letter to the Board noting no significant changes in agreement or cost from the prior year. Admin Assistant Miles noted that if the Board would want to look at changing firms in the future that those discussions would need to begin now. Commissioner Cammick asked why we would want to change companies. Sarah explained that it is good to get fresh eyes every so often. CLA has been engaged for as long as anyone can remember so we thought it might be a good time to see what else is out there. **Commissioner Price moved to accept the engagement letter with CLA. Motion seconded by Commissioner Cammick. Motion passed unanimously. Commissioner Cammick moved to give the Chief, Sarah, and Renee the power to go out for bid and see what other firms have to offer. Motion seconded by Commissioner Price. Motion passed unanimously.**
4. Election of Officers: **Commissioner Price moved to keep the officers as they are currently distributed. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

Public Comment: Ed Keiser just noted that he likes the meeting setup.

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Chief's Report:

- Chief and Assistant Chief Davis have been working on quotes for the Tender replacement in the current year's budget. However, it has become apparent that it will be a significant amount of time to get a truck built and they believe that it is in the best interest of operations to swap the timeline on purchasing the new engine with the tender. They will be approximately the same price and we would just push back the tender to next fiscal year. The Board agrees that whatever is best for operations needs to be done. **Commissioner Cammick moved to swap the timing of the tender and engine replacement in the 5-year plan. Commissioner Price seconds. Motion passed unanimously.**
- Firefighter Scotty Darna has been promoted to engineer.
- We have four new hires starting November 29th. One of which is a paramedic.
- The district has participated in quite a few events in the last month. Halloween, trunk-or-treat, stone crab fest, and veterans day.
- The FASD is currently working on an RFQ for the performance audits now required by the state. There are still some kinks that are being worked out but there is a good chance that this audit will take 6 months to complete. We still don't know what exactly they will be looking at and how much it is going to cost.
- We have completed our part with ISO, it will be about 6 months until we received the results, but speaking with the person in charge of our report, we should be able to maintain the 4/4X.
- Chief passed out the article in the Eagle from a couple weeks ago, discussing the annexation of enclaves in Cape Coral. There is not anything to do currently, however it is something we need to keep an eye on.
- We will be having our Christmas tree lighting December 10th.
- Chief, Assistant Chief Allen and Commissioner DeLacey will be meeting with Commissioner Ruane next week about the LZ and our move to ALS.
- ALS program update: Assistant Chief Allen presented a rough timeline for the implementation of ALS services. He also discussed the idea that in order to get the approval from the County there is a possibility that we will need to put up two trucks at once, instead of what we originally planned. Given the lead time on the AED's we ordered two months ago now, we are going to need to get the monitors ordered soon in order to have them in time for the prospective paramedics to get the chance to practice with them before credentialing starts. This purchase will eat up most of the \$200,000 budgeted for the ALS program in the current fiscal year, therefore we will need to pull from the ALS reserve to purchase the remainder of equipment and supplies needed. The Board agreed, and admin will present a budget amendment at the next meeting.
- Assistant Chief Davis presented the call report for October 2021.

Good of the District:

Pine Island Playhouse will be putting on a show for Christmas time this year. Kiwanis has a 5k coming up in January. Thank you to the public who attended today, we appreciate the questions and interest.

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Adjournment:

Commissioner Price moved to adjourn. Motion seconded by Commissioner Cammick.
Motion passed unanimously.

Meeting adjourned.

Respectfully submitted,

Sarah Miles

District Administrative Assistant

Board Secretary

Any physically-challenged person requiring auxiliary aids and services for the meeting is requested to contact the office of the Fire Chief at (239)283-0030 with the request at least 2 days prior to the meeting date.

If a person decides to appeal any decision made by the board, agency, or commissioner with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.