

**Matlacha/Pine Island Fire Control District  
Minutes for Regular Commissioners Board Meeting  
February 24, 2021**

**Call to Order:** Commissioner Player called the meeting to order at 5:04 p.m.

**Invocation:** Commissioner Dreikorn led everyone in the invocation.

**Pledge of Allegiance:** Commissioner Player led everyone in the Pledge of Allegiance.

**Roll Call:** Commissioner Player, Cammick, Dreikorn, and DeLacey were present, Commissioner Price is running late and will join shortly.

Chief Mickuleit, Deputy Chief Brant, Assistant Chief Davis, Mrs. Grady, Renee Lynch, Captain Barr, and Administrative Assistant Miles were present.

Guests: Darlene Soler, Ila Valcarcel, and Angie Young

**Setting of Agenda:** Commissioner Player asked if there were any changes or public comment on the agenda. Chief Mickuleit would like to add House Bill 1103 to new business and St. 2 rebuild to old business. **Commissioner Dreikorn moved to approve the agenda as amended, Commissioner Cammick seconded. Motion passed unanimously.**

**Approval of Minutes:**

1. January 25, 2021 Workshop Meeting Minutes – **Commissioner Dreikorn moved to accept the minutes as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
2. January 27, 2021 Regular Meeting Minutes – **Commissioner Cammick moved to accept minutes as presented. Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**

**Treasurers Report:**

1/22 – 2/19/21 Presented by Commissioner Cammick. **Commissioner Dreikorn moved to accept the Treasurers Report as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

**Cash Disbursements:**

1/22 – 2/19/21 Presented by Commissioner Cammick. Ila Valcarcel asked about the \$17k in Repair and Maintenance – Building. Administrative Assistant Miles replied that this is the purchase of new station computers. Each computer is < \$1,000 and therefore not considered capital, even though that is where it is budgeted. **Commissioner Dreikorn moved to accept the document less the revenue aspect as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

**Accountants Compilation Report:** Presented by Renee Lynch. Ila Valcarcel asked about the \$23k on the balance sheet for St. 4 construction. Renee explained that it is the amount outstanding that we have spent, but not gotten reimbursed from the escrow account yet. **Commissioner Cammick moved to accept Accountants Compilation Report. Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**

**Commissioners' Expenses:** None

**Guest Speakers:** None

**Public Comment:** None

**Matlacha/Pine Island Fire Control District  
Minutes for Regular Commissioners Board Meeting  
February 24, 2021**

**Firefighters:** Captain/DVP Barr, informed the Board of the retirement of Captain Russell and congratulated the promotion of Captain Adema and Engineer Rogowski. Paramedic students are doing well and all else is good.

**Union:** None

**Commissioner Price arrived at 5:24 pm.**

**New Business:**

**1. Engagement Letter with Clifton Larson Allen:**

Chief presented the engagement letter to the Board. The Board asked if there were any changes from last year. Admin did not note any significant changes to the letter and the cost will be the same as last year at \$20,500. Ila Valcarcel asked if this engagement would also cover the new requirements of H.B.1103 if passed. Commissioner Dreikorn explained that this is just a financial audit, and we would have to go out to bid for a firm that does compliance audits.

**Commissioner Dreikorn moved to accept the Engagement Letter with CLA. Motion seconded by Commissioner Price. Motion passed unanimously.**

**2. New A/C for Station 1:**

Chief presented the Board with the quote from Bakers and informed them of a few other quotes they have received for the replacement of a 2008 air conditioner at St. 1. He asked the Board for the permission to spend up to \$8,000 on the new A/C. Commissioner Cammick asked Chief to get one more quote from Target Air, since they are local.

**Commissioner Cammick made a motion to allow admin to purchase a new A/C for Station 1 up to \$8,000. Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**

**3. House Bill 1103:**

Commissioner Dreikorn presented the bill to the Board explaining the additional regulations that it would put on special districts. It would require a performance audit in addition to the financial audit we are already required to have. This is still in its beginning stages and the Chief and Commissioner Dreikorn are staying on top of the matter. Ila Valcarcel noted that if this were to pass we would have to begin complying October 2021. Since there was already discussion on the FASD in conjunction with H.B. 1103 Commissioner Dreikorn went ahead and discussed the most recent task force meeting which occurred Monday the 22<sup>nd</sup>. The FASD had a representative present the opinions of the special districts who are members of the organizations and did a great job. Dreikorn did get to speak during the public comment part of the meeting and presented the board with what he was able to fit into the 2 minutes. There was also discussion between the commissioners about joining the FASD. The annual membership for our District would be \$4,000, and would provide the District with resources and support during times like these. Ila Valcarcel noted that the FASD also provides other resources for their members as well. **Commissioner Cammick moved to have Commissioner Dreikorn construct a letter on behalf of the District to send to the State. Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**

**Commissioner Cammick moved that the District join the FASD. Motion seconded by Commissioner Price. Motion passed unanimously.**

**Matlacha/Pine Island Fire Control District  
Minutes for Regular Commissioners Board Meeting  
February 24, 2021**

**Old Business:**

1. Lee County Cares Act COVID Reimbursement Update:  
No funds have been received, however we have received the signed agreement from the county and it has been sent to the next department for review and payment.
2. Local Government Efficiency Task Force Update: This was discussed with old business #3
3. FASD Membership: This was discussed with old business #3
4. Station 2 rebuild:  
This is a continuation of the discussion the Board had during the workshop meeting on Monday. The Board would like a feasibility study to be performed in order to determine if a new station could be built on the same property, if more land would need to be purchased and how much, and a rough estimate of what it will cost so that it can be added to the 5 year plan. Ila Valcarcel questioned what the feasibility study was going to tell the Board. Commissioner Price explained that it is just to give the Board an overview of what is possible for Station 2. **Commissioner Cammick moved to allow Chief to hire a consultant up to \$10,000 to start a feasibility study for Station 2 rebuild. Motion was seconded by Commissioner DeLacey. Motion passed unanimously.** Chief asked the board where they would like the funds for this to come from. The Board agreed to take the funds from the reserve for contingencies. Renee will have the budget amendment for next meeting.

**Chief's Report:** Brief discussion on the following items:

1. Welder replacement: Captain Barr presented the Board with the purchase of a new welder. The current welder has broken and is beyond repair. The new one that they are looking at is commercial grade and will give them a lot more range in the projects they can complete with it. Captain Barr estimates that the current welder has saved the District about \$15 to \$20k. The Chief informed the Board that they planned on taking the funds left in the Brush Truck build of \$10,000 and using about \$8,000 on the welder, since this welder is going to be used to finish the truck. **Commissioner Cammick moved to spend no more than \$8,000 on a replacement welder. Motion was seconded by Commissioner Dreikorn. Motion passed unanimously.**
2. The agreement for maintenance on the SCBA equipment was renewed for \$450 for one year's worth of quarterly maintenance and testing.
3. The District is trying to get in on a grant to move all of the KNOX keys to a digital format.
4. As Captain Barr noted before Captain Russell is retiring at the end of this month. Included in your packet is an internal memo stating that instead of buying the axe plaque we purchased a grill that we knew he would really appreciate.
5. The new app is live. I will send out the link to download in an email tomorrow.
6. We are in the process of installing all of the new computers at each station.
7. Congratulations to Captain Adema and Engineer Rogowski.
8. Station 4 is finally strapped, thanks to Mrs. Beverly. We will now be able to ask for reimbursement for all of the amounts spent on the separate piece of land.

**Matlacha/Pine Island Fire Control District  
Minutes for Regular Commissioners Board Meeting  
February 24, 2021**

9. We have donated over 1,200 MREs to the Beacon. These were received a few years ago when Irma hit, but were not needed and will expire at the end of this year, so we decided to donate them where they could be used before this expiration.
10. Assistant Chief has been working on the monthly report like Jeff use to present. We will have that ready for the next meeting.
11. Chief presented the end of year report (available on our website [pineislandfire.org](http://pineislandfire.org))
12. We have a rough calculation on the number of miles saved from stand bys in the last year, which was about 2,000. Commissioner Dreikorn asked if we could get a dollar amount on this savings.

**Public Comment – General:** None

**Good of the District:**

1. Commissioner Player noted that the Moose is putting on a drive by Easter event this year.
2. Chief noted that the District will be participating in the Taste of the Island Mullet Toss again this year on March 13.

**Adjournment:**

**Commissioner Dreikorn moved to adjourn. Motion seconded by Commissioner Price. Motion passed unanimously.**

Meeting adjourned.

Respectfully submitted,

*Sarah Miles*  
District Administrative Assistant

---

Board Secretary