

**Matlacha/Pine Island Fire Control District
Minutes for Regular Commissioners Board Meeting
February 28, 2024**

Call to Order: Commissioner Player called the meeting to order at 5:01 p.m.

Invocation: Commissioner Hernandez led everyone in the invocation.

Pledge of Allegiance: Commissioner Player led everyone in the Pledge of Allegiance.

Roll Call: Commissioner Player, Hernandez, Cammick, Price and DeLacey were present. Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Finance Manager Miles, Union DVP Bernard and Attorney Sarah Spector were present.

Public: No public present.

Setting of Agenda: Finance Manager Miles asked to add back Investments to number 3 of the old business. The Chief and Miles were able to meet with the bank and wanted to discuss. **Commissioner Cammick moved to approve the agenda as amended. Motion seconded by Commissioner Hernandez. Motion passed unanimously.**

Approval of Minutes:

1. January 24, 2024, Regular Meeting Minutes **Commissioner price moved to accept the minutes as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

Treasurers Report: 1/20/23 – 2/23/24 Presented by Commissioner Cammick. There was a question about the \$5,000 donation. It was from a community member that appreciated the crew's service. **Commissioner Hernandez moved to accept the Treasurers Report as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Cash Disbursements: 1/20/23 – 2/23/24 **Commissioner Hernandez moved to accept the cash disbursements as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

Accountants Compilation Report: Finance Manager Miles presented the month end report for January 31, 2024. **Commissioner DeLacey moved to accept the Accountants Compilation Report. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

Commissioners' Expenses: None.

Guest Speakers: None.

Public Comment: None.

Firefighters: None.

Union: The new union DVP Mark Bernard introduced himself.

Old Business:

1. **Station 2 update:** This coming Friday the district will hold a meeting to publicly open the RFPs. The board needs to set a committee to rank the proposals to bring them back for a final decision by the board. Attorney Sarah Spector noted that there are no requirements as to who can or cannot serve on this committee. **Commissioner Price moved to include commissioner Hernandez, and/or commissioner DeLacey and administration on the**

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committee. Motion seconded by Commissioner DeLacey. Motion passed unanimously.

2. Legislation Update: None.
3. Investment Options: Chief and Finance Manager Miles met with Elsie at Centennial bank to discuss investment options. She suggested a CDARS which Centennial participates in with other banks across the country. It allows us to invest a large amount in CD's while maintaining FDIC insurance and keeping the funds with Centennial. She has quoted us 4.25% on \$2M for 6 months. The terms of the 12 months were only 3.9%, which is only .1% higher than what we currently get in the money market. They are anticipating a further reduction in federal rates, which would in turn decrease our money market rates. Per the Board Guidelines the chief has the authority to make investment decisions if it does not impede cash flow needs and is an investment allowed by statutes. The CDARS program meets statutory requirements and given the short term and amount this will not have an effect on cash flow needs.

New Business:

1. Attorney Selection Discussion: At the workshop meeting on Monday the board came to a consensus to look at other options, as well as our current firm. The Chief is going to contact firms and compile some proposals to bring back to the next workshop. In the meantime, Attorney Sarah Spector has amended the current agreement to allow for month-to-month services until the board comes to a more permanent agreement. **Commissioner Cammick moved to approve the amendment to the current attorney engagement. Motion seconded by Commissioner Hernandez. Motion passed unanimously.**
2. Lee Co Mosquito Control Property: Chief has been contacted by the Executive Director of Lee County Mosquito Control regarding their land in the industrial park that they plan to sell. They are in the process of separating the main portion of land from the retention lake in the back of the industrial park. They have offered to donate a small piece of land, large enough for a landing zone and some training, however it comes with the lake. According to the executive director, this lake is the runoff for the entire industrial park, which comes with stipulations for maintenance. They have not had to put any money into it in the recent past, but he is not aware if any maintenance needs to be done currently. The Chief reached out to our insurance broker who stated that insurance on a lake would be very difficult and costly. Even if the entire lake were fenced and signed properly, the district could still be liable for someone getting injured in it. The board's consensus was that they appreciated the offer but didn't believe that the risk and potential future cost would be the right move for the district.
3. Lee County Interlocal Agreement - EMS: the Chief has been working on an interlocal agreement with Lee County relating to EMS crew's housed in Station 1. He was informed by the county that they are in discussions with a couple other departments and would like to mirror the agreements, so it looks like it might be in our best interest to let the larger departments come to an agreement and that would give us a solid agreement to mirror. The chief will bring all of this to the Board for a final decision.
4. State of Florida EMS Statement of Work: Assistant Chief Allen presented a statement of work with the State of Florida that would provide the training and equipment for 2 automated CPR devices and 4 CPR positioners. The upfront cost would be nothing to the

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District, there will just be cost of the disposable supplies going forward. **Commissioner Hernandez moves to approve the statement of work presented. Motion seconded by commissioner Price. Motion passed unanimously.**

5. Zoll Case Manager Review: Assistant Chief Allen presented the case manager review subscription. This will give us the ability to look into more detailed data from each call giving us a better understanding of areas that may need improvement or trends in certain types of calls that we may want to investigate further. The cost to the district is \$9,720.00 for all monitors for 5 years. **Commissioner Price moved go ahead with the Zoll Case Manager Review. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
6. Mobile Device Manager: last year legislation was passed prohibiting the use of certain apps and websites on government owned devices and internet. Our IT company has been working to get all of the protocols in place to provide the protection we need to meet these new regulations. The list of prohibited apps and sites just came out last week and we had 14 days to comply. In order for us to comply on the district's cell phones and future iPads a mobile device manager was required. The district went ahead with this purchase for \$55 per device for three years. Currently the district follows the new regulations.

Chief's Report:

- Chief Mickuleit makes note of all of the cardiac arrest calls we have received over the past few weeks.
- The Chief presented a resolution for the board to review and consider at the next meeting relating to meeting and public comment procedures.
- Commissioner Hernandez presented the idea of researching a name change for the district. Now that we are providing more medical services, it may be a good idea to add "rescue" to our name to make it more apparent to the public that we are not just fire. Attorney Sarah Spector and the Chief will look into the process.
- The septic at Station 3 is repaired.
- We have had some significant repairs to E-154 and M-156 over the past week.
- Our new Administrative Assistant Angela Kerr has started and is doing great.
- The Chief did some research on residential sprinkler requirements. It is not a requirement to have sprinklers in a residential structure.
- We have responded to three fires and one vehicle through a building call in the last month.
- The VFW gave out awards to three of our crew members last week. Engineer Russ, Firefighter Giffin and Firefighter Angrisani.
- We applied for a grant through our Workers Comp insurance provider and will receive \$5,000 in the coming weeks.
- The chiefs of the surrounding islands got together with the Chief of Upper Captiva to discuss some issues that we have with the way they are handling things. The Chief asked if the board would be ok with commissioner Hernandez joining the Chief's at future meetings. The board had no objection.
- The district received a settlement offer from the insurance company for \$75,000. The board agreed that it was too little. Chris, our attorney representing us in this case suggested to counter at \$675,000. Commissioner Price moved to counter with an offer of \$675,000.

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Motion seconded by commissioner DeLacey. Motion passed unanimously. The Chief noted that an executive session may be needed in the future, as we get further into this, but administration will inform the board of that need.

- Assistant Chief Allen will be performing competency checks over the coming month. He plans to do this every six months just to keep up on the crew's skills.
- As noted earlier, a community member donated \$5,000 to the district. In the past we have used these kinds of donations for the crews. The board agreed.
- Assistant Chief Davis presented the call report for the month of January 2024.
- Chief Mickuleit presented the Annual Report for 2023.
- The Rescue Truck is back from getting fitted with all the necessary lights, radios, and decals. We will start outfitting it with all the necessary equipment and hope to have it up soon.

Public Comment:

No public in attendance.

Good of the District:

Duck races Saturday, Island Fest the following weekend, Easter Egg Hunt at Station 1 on the 23rd. Spring Fest at the school on 3/14. Cape Royal Foundation annual golf tournament will be held on 4/6. Playhouse will have a show in April, Charolette's Web.

Adjournment:

Commissioner Cammick moved to adjourn. Motion seconded by Commissioner Price.

Motion passed unanimously.

Meeting adjourned.

Respectfully submitted,

Sarah Miles

District Administrative Assistant

Board Secretary